

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: JOB TRAINING AUTOMATION SYSTEM MIS GUIDE

The purpose of this information bulletin is to transmit the Job Training Automation (JTA) System Management Information System (MIS) Guide. This guide provides the MIS Administrator guidance to system maintenance and system modifications. This MIS Guide replaces the October 2001 revision.

This document contains the addition of the Data File Layouts previously contained in the current Client Forms Handbook. All the references to the Welfare-to-Work program have been deleted.

Questions or comments on the Job Training Automation System MIS Guide should be directed to the JTA Help Desk, at (916) 653-0202.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division

Attachment is available on the Internet:

[Job Training Automation System MIS Guide](#) (PDF) (410k)